

**Overall Apartment Quality:**

- ☐ All windows and doors easily open and close.
- ☐ All windows and doors are secure and lock properly.
- ☐ All window blinds and screens are intact.
- ☐ All light switches work.
- ☐ The carpet/flooring is clean and intact.
- ☐ The air conditioning and/or fans run properly.
- ☐ The paint and/or wallpaper is clean and intact.
- ☐ There is no mold, mildew, insect, or rodent infestation.

**Bathroom Quality:**

- ☐ The toilet flushes.
- ☐ The sink and shower run properly, with good water pressure and heat.
- ☐ The area under the sink doesn't leak.
- ☐ All the cupboards and drawers are clean and open and close properly.
- ☐ There are no broken fixtures, holes in the wall, or broken tile.

**Kitchen Quality**

- ☐ Every kitchen appliance (stove, oven, fridge, microwave, dishwasher, etc.) turns on and works properly.
- ☐ All the cupboards and drawers are clean and open and close properly.
- ☐ There are no broken fixtures, holes in the wall, or broken tile.

**Financial Details:**

- ☐ How long is the lease? \_\_\_\_\_
- ☐ What date can we move in? \_\_\_\_\_
- ☐ How much is the rent? \_\_\_\_\_
- ☐ How much has rent increased over the past three years? \_\_\_\_\_

☐ How much is the security deposit? \_\_\_\_\_

☐ Are there any other upfront payments? \_\_\_\_\_

☐ How much are these services/utilities and how do we set them up?

☐ Electricity \_\_\_\_\_

☐ Water \_\_\_\_\_

☐ Heat \_\_\_\_\_

☐ Trash \_\_\_\_\_

☐ Internet \_\_\_\_\_

☐ How are maintenance requests handled? \_\_\_\_\_

☐ Is there anything else we should know?

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